



## **Liberty House Job Announcement**

Development & Community Engagement Director

Full-time—40 hours

Compensation: Dependent upon education and experience

Excellent benefits package

### **About Liberty House**

Liberty House is a nonprofit organization dedicated to supporting children and families facing concerns of abuse, neglect, trauma and grief since 1999. Our successes lead to vital positive social change and we are looking for an experienced development/marketing professional to lead our Community Engagement team.

Liberty House provides a range of services for children and their families including a specialized clinic, mental health services and a prevention program. In the clinic, core services include medical check-ups, forensic interviews and family support. Mental health services are provided in Hope & Wellness Services where our highly trained therapists utilize trauma-informed counseling for children and families. Our prevention program provides community education strategies that are shown to decrease child abuse. The mission of the Community Engagement Director is to oversee all fundraising strategies, expand the donor base, and lead the team that provides outreach to the community as a whole through health fairs, presentations, newsletters and social media.

Visit [www.libertyhousecenter.org](http://www.libertyhousecenter.org) to learn more about Liberty House.

### **Development & Community Engagement Director**

You are the ideal candidate if you are passionate about our mission, have excellent communication and networking skills, hold a deep understanding of fundraising best practices, are an inspirational and effective ambassador, maintain a high attention to detail and can inspire others. The successful candidate will provide visionary and strategic leadership to the Community Engagement team as well as all donor cultivation activities.

### **Primary Duties**

- Direct planning and implementation of overall development strategy.
- Manage the Community Engagement Team responsible for fundraising and marketing efforts to support Liberty House's mission.
- Develop donor relationships and connect supporters with the mission of our organization to increase major gifts, sustaining donors and contributions.
- Oversee fundraising events and secure business and corporate sponsorships.
- Initiate the development of a planned giving program.

- Work in partnership with the Board of Directors and CEO to promote fundraising events.
- Be creative in determining new fundraising opportunities.
- Direct the design, production and dissemination of newsletters, brochures, donor correspondence, other marketing materials and social media campaigns.

### **Requirements**

- Bachelor's degree in business, marketing, communications, related field or equivalent experience.
- Minimum of two years' experience in fundraising, development, community relations, marketing and/or communications, preferably in a nonprofit setting.
- Minimum two years' management experience.
- Proficiency in standard office software applications and experience with donor relations software preferred.

### **To Apply**

Please email a cover letter, application and resume to: [HR@libertyhousecenter.org](mailto:HR@libertyhousecenter.org)

Optional documents: Up to three letters of recommendation.

Attention: Shirlee Sitton, Chief Administrative Officer.

Open until filled; priority reviews begin July 1, 2019.

Liberty House does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, disability, national or ethnic origin, or other legally protected status. Women, people of color, people with disabilities, and LGBTQ candidates are encouraged to apply.