



Liberty House Job Announcement

Prevention Coordinator

Full-time - 40 hours (Part-time applicants will be given consideration)

Starting at \$19.50 per hour, DOE

About Liberty House

Liberty House is a nonprofit organization dedicated to supporting children and families facing concerns of abuse, neglect, trauma and grief since 1999. Our successes lead to vital positive social change and we are looking for an experienced prevention coordinator to join our prevention team.

Liberty House provides a range of services for children and their families including a specialized clinic, mental health services and a prevention program. In the clinic, core services include medical check-ups, forensic interviews and family support. Mental health services are provided in Hope & Wellness Services where our highly trained therapists utilize trauma-informed counseling for children and families. Our prevention program provides community education strategies that are shown to decrease child abuse. The primary focus of the Prevention Coordinator is to bring Darkness to Light's, Stewards of Children trainings about child sexual abuse prevention to communities in Marion and Polk counties.

Visit www.libertyhousecenter.org to learn more about Liberty House.

Prevention Coordinator

The Prevention Coordinator is a member of the Liberty House Prevention Department. The Coordinator will have a critical role in supporting and bringing important education and training about child abuse prevention to communities in Marion and Polk counties. The program currently focuses on bringing Darkness to Light's Stewards of Children trainings throughout Marion and Polk counties in English and Spanish.

Primary Duties

- Develop partnerships and marketing materials which will lead to the scheduling of prevention programs in Marion and Polk counties.
- Focus on bringing Stewards of Children trainings to the communities of Woodburn, Dallas, Independence, and Monmouth.
- Become a certified Stewards of Children facilitator (Training provided by Liberty House)
- Support the mission of iRespect & Protect by collaborating with team for presentations and marketing of the campaign
- Using collaborative strategies amongst school districts, youth-serving organizations, religious organizations and parent groups, support the creation of a prevention program that is adaptable to the needs of the communities in Marion and Polk counties.
- Support the maintenance of presentation calendar for all community presentations including but not limited to: Prevention trainings, Medical Provider presentations, trauma-informed care presentations, community stake holder presentations.

- Work collaboratively and effectively with Prevention Team to support the reporting requirements of the POC 2.0 grant, the volunteer needs for SOC facilitators, and development of marketing materials.
- Understand the work of Liberty House and Hope & Wellness Services: Medical Assessments, Forensic Interviews, Family Support, Trauma-Informed Mental Health Services.

Requirements

- A professional with a bachelor's degree in community leadership, transformative change, psychology, sociology, public health, or a related field.
- 2 years or more experience in community building/organizing, marketing, health education, and public speaking **OR**
- Another acceptable combination of education and experience.
- Valid Oregon Driver's License and acceptable driving record; proof of automobile insurance; and reliable personal transportation.
- Proficiency in telephone, written, and verbal communication.
- Advanced skills in Microsoft Office programs.
- Must be willing to be trained as a Darkness to Light Stewards of Children Facilitator.
- Must be able to flex schedule to accommodate occasional weekend and evening trainings.
- Be able to work under short deadlines and high-pressure situations.
- Must be able to work independently.
- Must have a dependable vehicle with a willingness to travel throughout Marion and Polk counties.
- Be able to present to a variety of audiences.
- Pass a criminal background, a sex offender registration, and child abuse registry check.
- Interest in Liberty House mission

To Apply:

Please email a cover letter, application and resume to: HR@libertyhousecenter.org

Attention: Shirlee Sitton, Chief Administrative Officer.

Open until filled; priority reviews begin January 20, 2020.

Liberty House does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, disability, national or ethnic origin, or other legally protected status. Women, people of color, people with disabilities, and LGBTQ candidates are encouraged to apply.