



## **Liberty House Job Announcement**

Prevention Program Director

Full-Time – 40 hours

Compensation: Dependent upon education and experience

Excellent benefits package

### **About Liberty House**

Liberty House is a nonprofit organization dedicated to supporting children and families facing concerns of abuse, neglect, trauma, and grief since 1999. Liberty House is a Child Advocacy Center and our mission is “excellence in the assessment, treatment and prevention of child abuse, neglect, trauma and grief in order to promote health and hope in children, youth, families and communities.” Our successes lead to vital positive social change and we are looking for a highly organized, energetic, and passionate person to join our team. Visit [www.libertyhousecenter.org](http://www.libertyhousecenter.org) to learn more about Liberty House.

### **Prevention Program Director**

The Prevention Program Director will be responsible for building and maintaining a child abuse prevention program which will bring important education and training about child abuse prevention to communities in Marion and Polk counties. The prevention program currently focuses on two prevention efforts. First, bringing Darkness 2 Light, child sexual abuse prevention trainings throughout Marion and Polk counties with an emphasis on rural areas. Additionally, the iRespect&Protect community campaign focuses on the risky behavior surrounding social media and cellphone use with youth. This position will be supervised by the Chief Executive Officer and is responsible for working successfully with the Liberty House organization and the Board of Directors to promote and grow a prevention program in Marion and Polk counties.

### **Primary Duties**

- Supervise and manage all Prevention Team members, including onboarding, supervision and job descriptions update. Encourage and supervise cross training for all team members.
- Develop and support partnerships and marketing materials which will lead to the scheduling of prevention programs in Marion and Polk counties.
- Support Child Sexual Abuse Prevention trainings by understanding and accepting the goals and criteria for the Protect our Children 3.0 Grant and CPAN.
- Organize, nurture and provide support for all current and future S.O.C facilitators working with Liberty House.
- Lead, coordinate, and support all aspects of the iRespect & Protect community-campaign. Including; coordinate program to align with the mission of Liberty House, supervise the creation of curriculum, marketing, presentations and intern program.
- Using collaborative strategies amongst school districts, youth-serving organizations, religious organizations, and parent groups, create a prevention program that is adaptable to the needs of the communities in Marion and Polk counties.
- Participate as a Co-Chair of the Marion County Child Abuse Prevention Committee

## Requirements

- Bachelor's degree in community leadership, transformative change, psychology, sociology, public health, or a related field.
- 4 years or more experience in community building/organizing, marketing, health education, and public speaking **OR**
- Another acceptable combination of education and experience.
- Valid Oregon Driver's License and acceptable driving record; proof of automobile insurance; and reliable personal transportation.
- Proficient computer skills using standard Microsoft applications, e.g., Word, Excel, Outlook.
- Excellent time management and project management capabilities.
- Highly productive; takes initiative; actively seeks to improve procedures and workflow.
- Proficiency in telephone, written, and verbal communication.
- Ability to meet deadlines consistently.
- Able and willing to work successfully as a team member with Liberty House and its partner agencies.
- Must be able to pass a criminal background, DHS Child Welfare Registry and sex offender registry check prior to employment.
- Commitment to the Liberty House mission.

## To Apply:

Please email a cover letter, application, and resume to: [HR@libertyhousecenter.org](mailto:HR@libertyhousecenter.org)

Attention: Shirlee Sitton, Chief Administrative Officer.

Open until filled.

Liberty House does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, disability, national or ethnic origin, or other legally protected status. Women, people of color, people with disabilities, and LGBTQ candidates are encouraged to apply.